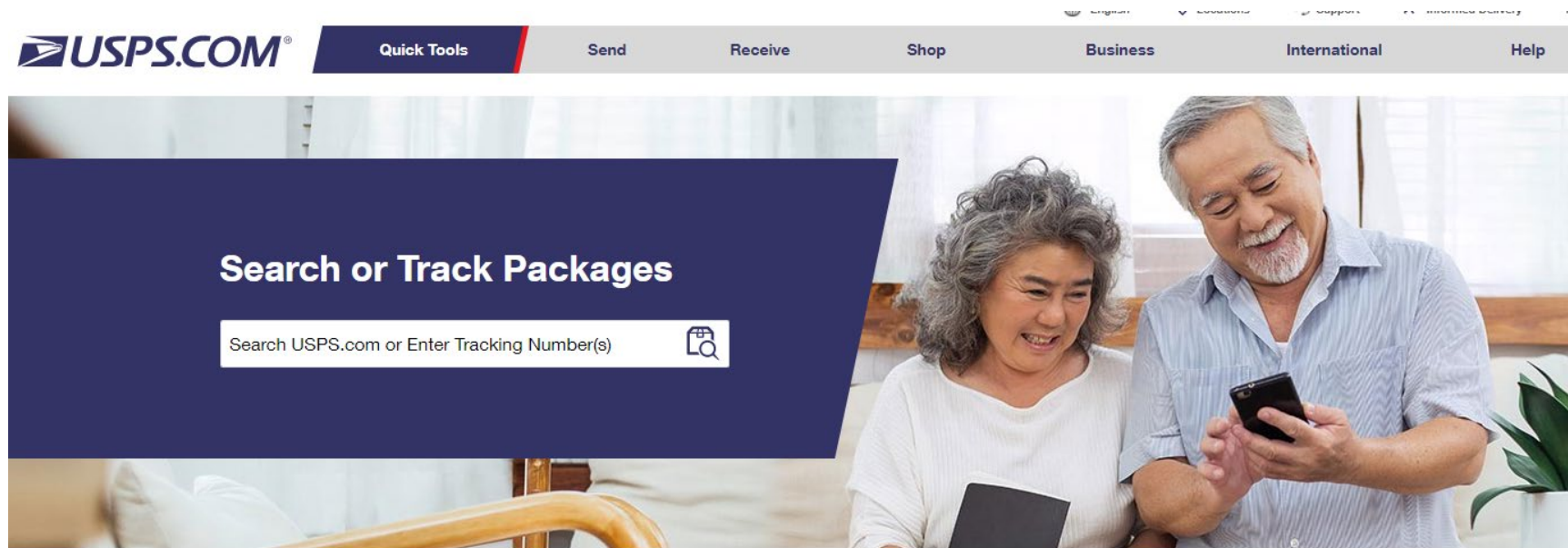


Click-N-Ship 101



To start go to www.USPS.gov and at the USPS entry splash page you'll see "Click-N-Ship." Click on "Get Started" link.



Click-N-Ship®

Pay for and print shipping labels.



Stamps & Supplies

Forever® Stamps: \$0.55
Postcard Stamps: \$0.36



Informed Delivery®

Digitally preview your incoming mail.

Click-N-Ship 101

If you already have a Click & Ship account, you will continue with the sign in process as usual.

USPS.COM

Sign In To Your Account

Already have an account?

Enter Your Username and Password
* indicates a required field

*Username

*Password

Forgot your password?
[Sign In](#)

New to USPS.com?

Create a USPS.com Account to...

- print shipping labels.
- request a Carrier Pickup.
- buy stamps and wrap.
- manage PO boxes.
- print custom forms online.
- file domestic claims.

[Sign Up Now](#)

If this is your first time to log into the USPS Click & Ship site you will need to establish a C&S account.

Click-N-Ship 101

[Create Label](#) | [Preferences](#) | [Shipping History](#) | [Address Book](#)

* Indicates a required field

Where are you sending from?

Return Address
Lionel Rivera
PSC 2 BOX [REDACTED]
APO, AE 09012- [REDACTED]
[Edit](#)

Additional Actions

- I would like to get tracking notifications. Get track and confirm notifications via email.
- I'm shipping from another ZIP Code™. Print this as the return address, but I'm shipping from somewhere else.

Where are you sending to?

To Address [USE ADDRESS BOOK](#)

* Country
UNITED STATES

* First and Last Name and/or Company Name

* First Name M.I. * Last Name
[REDACTED] [REDACTED] [REDACTED]

Company
[REDACTED]

* Street Address
[REDACTED]

Apt / Suite / Other
[REDACTED]

* City
[REDACTED]

* State ZIP Code™
[REDACTED] [REDACTED]

Your address will be standardized. ⓘ

Reference Number
You may enter up to 10 characters.
[REDACTED]

This number is for your reference only.

Additional Actions

- Notify recipient of shipping. You may request an email to be automatically sent to the recipient, including label number and your selected ship date.
- Save this to my address book.
- Hold For Pickup

Want to ship to multiple addresses? Start a batch.
Batch orders are used to send up to 20 multiple identical packages to different addresses.
[Start a Batch Order](#)

Enter a shipping date.

* Choose a Shipping Date
Thursday 10/15/15

If you already have a C&S account, this page will appear with your return address information.



Click-N-Ship 101

USPS.com® - Register for an online account - Microsoft Internet Explorer provided by US Air Force

https://reg.usps.com/entreg/RegistrationActionInput.action

USPS.com® - Register for an online account

Create a username & password

* Indicates a required field

***Pick a Username**
Usernames need 6 characters. You can use your email address.

CHECK THIS NAME

***Pick a Password**
Passwords need 7 characters, including a letter and number. They are case-sensitive. They can include special characters, but not your username or more than two repeat characters in a row.

Password

Password Strength 0% Too Short

Re-Type Password

***Pick Two Security Questions**
Please answer two secret questions. If you forget your password, you will be asked for this information to re-gain access to our site.

***Pick Your First Security Question**

Select

Your Answer

Answers are not case-sensitive.

Re-Type Your Answer

CONFIRM FIRST SECURITY ANSWER

Next, we need your name and contact info

* Indicates a required field

Enter Your Name

Title

*First Name M.I. *Last Name

Suffix

Enter Your Address

*Country

*Street Address

Apt/Suite/Other

*City

*State *ZIP Code™

Enter Your Phone Number

*Type *Phone Ext.

Type Fax

*Enter Your Email Address

*Re-Type Your Email Address

Can we contact you?
Get communications from USPS and our partners.

From USPS
 From USPS Partners

Please read our privacy policy.

Privacy Act notice: The information you supply will be used to provide you online registration capability for internet-based services, and to provide those services. Please be aware that this service is voluntary, but that requested information is required to provide the service. Collection of information for this service is authorized by 39 U.S.C. 401, 403, & 404. We do not disclose your information without your consent to third parties, except to facilitate the request, to act on your behalf or request, or as

Done

Internet | Protected Mode: On

For New User Set Up page. Follow the steps to establish your C&S account.

Click-N-Ship 101

USPS® - Print Shipping Labels - Microsoft Internet Explorer provided by US Air Force

https://cns.usps.com/go/Secure/LabelInformationActionInput.action

USPS® - Print Shipping Labels

Back to Click-N-Ship Home

Enter Label Information | Choose Your Service | Review and Pay | Print

Where are you sending from?

Return Address [USZADDRESSBOOK](#)

*First Name M.I. *Last Name I would like to get tracking notifications. Get track and confirm notifications via email.

Company I'm shipping from another ZIP Code. Print this as the return address, but I'm shipping from somewhere else.

*Street Address

Apt / Suite / Other

*City

*State AE - AE *ZIP Code™ 09012-0016

Your address will be standardized [i](#)

Email

Save this to my address book.

Where are you sending to?

To Address [USZADDRESSBOOK](#)

[Ship Internationally](#) Notify recipient of shipping: [i](#)

*First and Last Name and/or Company Name Email

First Name M.I. Last Name

Company

*Street Address Add a message

Apt / Suite / Other 125 Characters Remaining

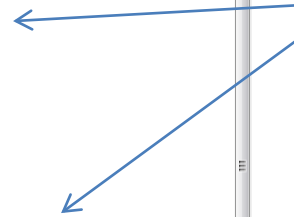
*City Save this to my address book.

*State Select ZIP Code™

Your address will be standardized [i](#)

Internet | Protected Mode: On 65%

Update your user profile as appropriate.



Click-N-Ship 101

The screenshot shows the USPS.com website interface. A modal window titled 'Address Book' is open, displaying a search bar and a list of contacts. The list has columns for 'GROUP NAME', 'NAME', 'COMPANY', and 'LOCATION'. The 'All Contacts (6)' group is selected, showing four contacts with names 'RIVERA, DENIS' and 'RIVERA, LIONEL' and locations 'ATLANTA, GA UNITED STATES' and 'APO, AE UNITED STATES'. A blue arrow points from the text 'enter the name and address of where your item is going' to the search bar. Another blue arrow points from the text 'add addresses into an address book that is saved on this website for future use' to the 'Use This Address' button.

GROUP NAME	NAME	COMPANY	LOCATION
All Contacts (6)	RIVERA, DENIS		ATLANTA, GA UNITED STATES
	RIVERA, LIONEL		APO, AE UNITED STATES
	RIVERA, LIONEL		APO, AE UNITED STATES
	RIVERA, LIONEL		APO, AE UNITED STATES

- Once your account is created your return address is already populated in the system. All you need to do is enter the name and address of where your item is going.
- You will also be able to add addresses into an address book that is saved on this website for future use.

Click-N-Ship 101

USPS® - Print Shipping Labels - Microsoft Internet Explorer provided by US Air Force
https://cns.usps.com/go/Secure/LabelInformationAction!input.action

Print Shipping Labels
*Indicates a required field

Back to Click-N-Ship® Home

Enter Label Information | Choose Your Service | Review and Pay | Print

Where are you sending from?

Return Address
LIONEL RIVERA
PSC 2 BOX
APO , AE 09012-0018
8314145951
[Edit](#)

I would like to get tracking notifications.
Get track and confirm notifications via email.

I'm shipping from another ZIP Code.
Print this as the return address, but I'm shipping from somewhere else.

Where are you sending to?

To Address [USE ADDRESS BOOK](#)

[Ship Internationally](#)

*First and Last Name and/or Company Name
First Name M.I. Last Name
Company
Street Address
Apt / Suite / Other
City
State ZIP Code™
Your address will be standardized (i)
Reference Number (i)

Notify recipient of shipping: (i)
Email
Add a Message
125 Characters Remaining
 Save this to my address book.

You can check the email notification block, if you would like to get track and confirm notification

Also, if you are shipping from a different Zip-code not listed on the return address, you must check this block.

Click-N-Ship 101

Edit somewhere else.

Where are you sending to?

To Address USE ADDRESS BOOK

Country
UNITED STATES

* First and Last Name and/or Company Name

First Name M.I. Last Name
John Doe

Company

Street Address
5102 Ryan Collins

Apt / Suite / Other

City
Wichita Falls

State ZIP Code™
TX - TEXAS 76306

Your address will be standardized. ⓘ

Reference Number
You may enter up to 10 characters.

This number is for your reference only.

Additional Actions

Notify recipient of shipping
You may request an email to be automatically sent to the recipient, including label number and your selected ship date.

Save this to my address book.

Hold For Pickup

Want to ship to multiple addresses? Start a batch.
Batch orders are used to send up to 20 multiple identical packages to different addresses.

Start a Batch Order

Choose a Shipping Date
Thursday 10/15/15

I am Shipping Flat Rate
If it fits, it ships® anywhere in the U.S. up to 70 lbs.

Enter Package Weight
If the weight you entered is less than the actual weight of the package, the Postal Service™ will require additional postage either at the time of mailing or delivery.

lbs oz

What are common weights? ⓘ

This package has a dimension measuring over 12".

Enter package value.

Please enter a package value greater than zero.
\$500
Maximum allowed is \$5,000.00

Select a service type.

Choose a Service Type
Priority Mail®

PACKAGE TYPE	SCHEDULED DELIVERY	SHIPPING PRICE
Please enter the following to view available service options and prices.		
<input checked="" type="checkbox"/>	Return Address	
<input checked="" type="checkbox"/>	Delivery Address	
<input checked="" type="checkbox"/>	Darken Package	

Selecting a Priority Mail® Flat Rate product or a Priority Mail Express™ Flat Rate product requires the USPS-provided packaging.

If you plan to ship Live Animals, please go to your local Post

You must choose a shipping date

Shipping date listed on the postage label and the date presented for mailing must be the same

If using an USPS flat rate box, check block

Enter in the weight and check block to enter dimensions

\$50 insurance is included free of charge, if you want to purchase additional insurance, enter package value

Click-N-Ship 101

Select a service type.

Selecting a Priority Mail® Flat Rate product or a Priority Mail Express™ Flat Rate product requires the USPS-provided packaging.

Price based on shipping a package (valued at \$550.00) from ZIP Code™ **09012** to **76306** on **10/15/2015**.

If you plan to ship Live Animals, please go to your local **Post Office**.

* Choose a Service Type

Priority Mail®

PACKAGE TYPE	SCHEDULED DELIVERY	SHIPPING PRICE
<input type="radio"/> Priority Mail® Padded Flat Rate Envelope 9-1/2" x 12-1/2"	Service standards to this location are not available at this time.	\$5.70
<input checked="" type="radio"/> Priority Mail® Large Flat Rate Box 23-11/16" x 11-3/4" x 3" 12 1/4" x 12 1/4" x 6"	Service standards to this location are not available at this time.	\$15.80
<input type="radio"/> Priority Mail® Legal Flat Rate Envelope 15" x 9-1/2"	Service standards to this location are not available at this time.	\$5.25
<input type="radio"/> Priority Mail® Small Flat Rate Envelope 6" x 10"	Service standards to this location are not available at this time.	\$5.05
<input type="radio"/> Priority Mail® Gift Card Flat Rate Envelope 10" x 7"	Service standards to this location are not available at this time.	\$5.05

Select the service that you'd like to use from the available options

Add insurance and extra services.

Priority Mail® covers up to \$50 of package value. For packages with a value over \$50, additional insurance can be purchased to cover the balance.

Insurance

Insurance for packages valued up to \$50

FREE

Insure for the entire package value

\$9.45

Insurance Restricted Delivery

\$14.60

USPS Tracking®

FREE

Please Read our Privacy Policy.

Privacy Act notice: The information you supply will be used to provide you online registration capability for Internet- based services, and to provide those services. Please be aware that this service is voluntary, but that requested information is required to provide the service. Collection of information for this service is authorized by 39 U.S.C. 401, 403, & 404.

Insurance for packages valued up to \$50 is Free

USPS Tracking is free as well

Click-N-Ship 101

[Create Label](#) | [Preferences](#) | [Shipping History](#) | [Address Book](#) | [Shipping Cart \(1\)](#)

* indicates a required field

Enter package information

Provide as much information as possible and any relevant information about the contents of your shipment.

* Contents
Note: If your mailing contains a dangerous good, including any item with a lithium battery, you must choose the Dangerous Goods option.

Gifts

Contents Description ⓘ

Comments ⓘ

Gifts

Enter item information

Please provide information about item(s) you are shipping. Select "Add an Item" to declare another item in your package.

Must add at least 1 item and up to 30 items.

* Detailed Description ⓘ

Men Sport Jacket

* Item Value

\$ 550

* Quantity

1

* Weight ⓘ

5 lbs. oz.

For commercial senders only.

License Number ⓘ

Certificate Number ⓘ

Invoice Number ⓘ

HS Tariff Number ⓘ

Country of Origin ⓘ

Select One

ADD ITEM(S)

Total package weight: 0 lbs. 0 oz.
Total weight: 70 lbs. 0 oz.

Items You Have Added

There are currently no items added. You can add an item by filling in the form above.

[Edit Label](#) [Continue](#)

Select *Contents, Detailed Description (this is the Customs Declaration area), Item Value, Quantity and Weight. Try to be as specific as possible to avoid delays at customs.

Click-N-Ship 101



Search or Enter a Tracking Number



Quick Tools



Mail & Ship

Track & Manage

Postal Store

Business

International

Help

Create Label

Preferences

Shipping History

Address Book

Shipping Cart (1)

SHIPPING ADDRESS

PACKAGE INFO

SERVICE

PRICE

(1 of 1)

JOHN DOE
5102 RYAN COLLINS DR
WICHITA FALLS, TX 76306-0305

[Edit](#)

[Delete](#)

Ship Date: 10/15/15
Value: \$550.00
From: 09012
Items in Package: 1
[Edit Customs Information](#)

Priority Mail®
Large Flat Rate Box
USPS Tracking®
Insurance

Label Total
Savings

\$15.80
Free
\$9.45
\$25.25
\$2.10

[Delete All](#)

Order Total (1) **\$25.25**

Total Savings \$2.10

Create Another Label

Next: Billing Information

Once you select your service and click continue you will arrive at the Shipping Cart.

For a single mailing click "Next: Billing Information." If not click on the "create another label."

Click-N-Ship 101

The screenshot shows the USPS.com 'Print Shipping Labels' page. At the top, there's a progress bar with four steps: 'Enter Label Information', 'Choose Your Service', 'Review and Pay', and 'Print'. The 'Review and Pay' step is currently active. Below the progress bar, there's a 'Billing Information' section. It starts with 'Order Total (1) - \$10.00'. A paragraph explains that payment is accepted via credit card, PayPal, or Bill Me Later, and that all information is encrypted. Below this is a checkbox with the text: '*I agree that I will present any items that are liquid, perishable or potentially hazardous to a postal employee for acceptance and that all fragile items are properly packaged. Almost all hazardous materials are prohibited in international mail (including destined to APO, FPO and DPO locations) and include common consumer and household goods such as perfumes, aerosols and electronic products which contain lithium batteries. Additional mailability information for international shipments can be found in Publication 52, Hazardous Restricted and Perishable Mail.' Below the checkbox are five payment options: 'Use a credit card' (with logos for American Express, MasterCard, VISA, and Discover), 'Add New Card', 'Use PayPal' (with the PayPal logo), 'Use Bill Me Later' (with a 'See Terms' link and the BillMeLater logo), and 'Use Bill Me Later Business' (with a 'See Terms' link and the BillMeLater BUSINESS logo). At the bottom of the form are 'Back' and 'Next: Pay and Print' buttons.

Now it's time to pay for shipping your item(s).

Check the box to acknowledge that you are not shipping any hazardous or prohibited materials. See USPS Pub 52 for additional information.

Click-N-Ship 101

USPS.com® - Billing Information - Microsoft Internet Explorer provided by US Air Force

https://pay.usps.com/payment/CNSCheckout_input?cint=99990000&ord=2333059503040428284742012&tok=555vLtlBw6v6GGP

USPS.com® - Billing Information

Billing Information


Order Total (1): \$10.00

Paying with a credit card, PayPal®, or Bill Me Later® is safe and easy. All the information is encrypted and transmitted securely. Any personal data you entered for Bill Me Later® will not be kept or stored beyond the time requested to print your label. For more details, see our [Privacy Policy](#).

I agree that I will present any items that are liquid, perishable or potentially hazardous to a postal employee for acceptance and that all fragile items are properly packaged. Almost all hazardous materials are prohibited in international mail (including destined to APO, FPO and DPO locations) and include common consumer and household goods such as perfumes, aerosols and electronic products which contain lithium batteries. Additional eligibility information for international shipments can be found in [Publication 52, Hazardous Restricted and Perishable Mail](#).

Any item containing cigarettes or smokeless tobacco must be presented to a Postal Service employee at a Retail Post Office location for proper acceptance.

Use a credit card



Add New Card

Select a new card type

*Card Number
*Security Code

Expires on *Month *Year

Enter Cardholder's Name and Billing Address

Use my profile information

*Cardholder's Name

*Address 1

Address 2 (Apt. floor, suite, P.O.B., etc.)


*City

*State

*ZIP Code™

Save this credit card to my account

Card Nickname ("Business Card", "Personal Card", etc.)

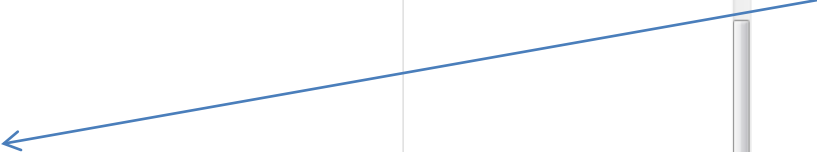
Use PayPal 

Complete your transaction with PayPal. (You'll return to USPS.com to print your label).

Use Bill Me Later® [View Terms](#) **BillMeLater**

Use Bill Me Later® Business [View Terms](#) **BillMeLater** BUSINESS

Enter billing information



Click-N-Ship 101

USPS.COM

Search USPS.com or Track Packages

Quick Tools | Ship a Package | Send Mail | Manage Your Mail | Shop | Business Solutions

Print Shipping Labels

*Indicates a required field

Back to Click-N-Ship® Home

Enter Label Information | Choose Your Service | Enter Customs Information | Review and Pay | **Print**

Payment Confirmation

Transaction Number: 281474857

Account Number: 40482808
Charged to: VISA *****9369
Order Total (1): \$11.30

Thank you for choosing the United States Postal Service®.

Print Labels Now

You'll have until 11:59 PM CST of the Ship Date to print these labels.

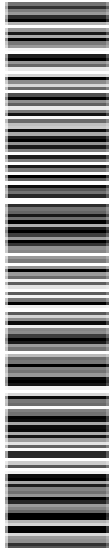



Printing Instructions: Adobe® Reader® Version 5 or higher is required to print your label(s).
[Download Adobe® Reader®](#)

Print labels with receipt (1 per page) *i*
 Print labels without receipt (2 per page)

	SHIPPING ADDRESS	PACKAGE INFO	SERVICE	LABEL NUMBER
<input checked="" type="checkbox"/> (1 of 1)	HEATHER HUGHES BUDGET ANALYST, 60TH CIVIL ENGINEER SQUADRON 411 AIRMEN DR BLDG 570 TRAVIS AFB, CA 94535-2001	Ship Date: 11/27/13 Value: \$0.00 Weight: 1lbs 1oz From: 09009 Items in Package: 1	Priority Mail Medium Flat Rate Box USPS Tracking™ \$11.30	9405 5036 9930 0138 1357 10

Now it's time to print your postage label. Check all that apply if you have multiple labels to print. Select Print or Save as PDF.

Click-N-Ship 101

 9406 1036 9930 0002 2719 72	CN22 - CUSTOMS DECLARATION			FROM	4916011111111 JOHN DOE PSC 2 BOX 1111 APO AE 09012	 P PRIORITY MAIL
	Origin Post: US POSTAL SERVICE	Date of Mailing: 02/03/2016				
	Category of Item: Other					
	AES/ITN/Exemption					
Detailed description of contents				TO	MARY DOE 1428 CHERRY POINT DR YUMA AZ 85305-3575 UNITED STATES	
Steve Madden Dress pumps,Shors, shirts, bikini,swim cap Secret in Lace lingerie & Wolford Hosiery Estee Lauder,MUFE,Lancome Cosmetics Swedish Dala Horse & Candy						
Qty.	Net Weight (lbs/ozs)	Value (US\$)	H5 Tariff #; Origin Country			
1	3 6	300.00	US			
1	1 10	324.00	US			
1	1 7	100.00	US			
1	0 12	64.00	SE			
	8 3	\$788.00	TOTAL			
I certify the particulars given in this customs declaration are correct. This form does not contain any undeclared dangerous articles, or articles prohibited by legislation or by postal or customs regulations. I have met all applicable export filing requirements under federal law and regulations.				 8.2 lbs		
Overseas Military/Diplomatic Mail						
Sender's Signature and Date JOHN DOE 02/03/2016						
PS Form 2976 (March 2013)		Click-N-Ship		Do not duplicate this form without USPS approval.		This item may be opened officially.

Priority Mail By Weight Click-N-Ship Label



9405 8036 9930 0177 8438 06

F R O M	4915 [REDACTED]		CP 72-CUSTOMS DECLARATION			P  MEDIUM FLAT RATE BOX			
	[REDACTED]		Origin Post: US POSTAL SERVICE	Date of Mailing: 01/28/2016					
	APO AE 09114 UNITED STATES		Importer's Reference: ROSE						
			Importer's Contact:						
Detailed description of contents			Qty.	Net Weight (lbs/ozs)		Value (US\$)	HS Tariff Number	Origin Country	Insured Value: \$11.00
knit item			1	0 2		1.00			SDR Value: \$0.00
candy			1	0 8		10.00			Insured Fee: \$0.00
									Postal Charges/Fees: \$13.45
Category of Items: Gifts			TOTAL			\$11.00	I certify the particulars given in this customs declaration are correct. This form does not contain any undeclared dangerous articles, or articles prohibited by legislation or by postal or customs regulations. I have met all applicable export filing requirements under federal law and regulations.		
Exporter's reference:		Exporter's contact: schuylerhaus@gmail.com		Total Dimensions: L: 0 W: 0 H: 0			Sender's Signature and Date [REDACTED] 01/28/2016		
AES/TN/Exemption NOEEI 30.37(a)			Invoice/License/Certificate No(s)			Return to Sender Instructions in case of nondelivery: Return to Sender			
0.0 lbs 									
T O	[REDACTED]					Overseas Military/Diplomatic Mail			
	LOS GATOS CA 95032-0101 UNITED STATES								

PS Form 3800-A (March 2015)

Click-N-Ship

Do not duplicate this form without USPS approval.

This item may be opened officially.

Priority Mail Flat Rate Box Click-N-Ship Label